



## **Swim Instructor Aide**

### **Part-time Temporary**

#### **The Position**

Conducts or assists in the instruction of swim classes. Assists in planning and completing necessary paperwork required for swim classes. Works special events, such as pool rentals, recreational events, or swim camps. Promotes the safety of patrons who utilize the aquatic facility and its programs. Assists in maintaining order of the aquatic facility and its programs. A sample of duties may include but not be limited to: assisting in preparation of lesson plans, assisting in swim instruction, cleaning of pool deck upon completion of swim classes, covering pool upon completion of swim lessons, ensuring the safety of swim patrons. Perform other duties as deemed necessary.

**MUST BE WILLING TO WORK WEEKENDS, EVENINGS HOURS AND HOLIDAYS AND FULFILL THEIR JOB DUTIES THROUGHOUT THE ENTIRE SEASON. (MAY THROUGH SEPTEMBER)**

#### **Standards**

Must be (14) years of age or older, and be able to obtain certification in community CPR and standard first aid within 90 days of employment. Must possess good swimming skills and be able to pass a practical water evaluation. Must possess some paid or volunteer experience in working with children or young adults. Ability to lift, carry, push and/or pull light to moderate amounts of weight.

#### **Salary**

\$10.20 – \$12.40 per hour, no benefits

#### **IMMIGRATION REFORM AND CONTROL ACT**

To comply with the Immigration Reform and Control Act, effective November 1986, all potential employees will be required to provide proof of U.S. citizenship or authorization to work in the United States.

#### **Selection Process**

Required City application and supplement may be obtained by visiting the website, [www.brentwoodca.gov](http://www.brentwoodca.gov); calling 925-516-5191; or in-person at Brentwood City Hall, 150 City Park Way, Brentwood, CA 94513 from 8:00 a.m. to 5:00 p.m. Monday-Friday. **Application and supplement for this position will be accepted through 4:00 p.m., Friday, April 22, 2016. Completed application and supplement may be mailed to City Hall, Attn: Human Resources, 150 City Park Way, Brentwood, CA 94513 or dropped off in person at City Hall, First Floor Payment Center.**

Application packets will be screened and those applicants possessing the MOST DESIRABLE qualifications will be notified to participate in the examination process. The examination process may include a written test, hands-on computer test, oral interview, pre-employment physical examination, and/or background investigation.

The information contained herein does not constitute either an expressed or implied contract and these provisions are subject to change.

**THE CITY OF BRENTWOOD IS AN EQUAL OPPORTUNITY EMPLOYER**